

Job specification; Assistant Caretaker

	Essential	Desirable
Qualifications knowledge experience, and Training	<ul style="list-style-type: none"> • Relevant qualification and/or experience/practical skills in one or more (or similar) of the following areas: <ul style="list-style-type: none"> – Plumbing – Carpentry – Painting/decorating – Building work • Willing to undertake training where necessary and appropriate • Driving licence and preferably a D1 licence (to drive minibus) or willing to undertake training for and take D1 test within half a term of appointment. • To be trained as a first aider. 	<ul style="list-style-type: none"> • Knowledge and qualification in pool maintenance • Knowledge, experience & application of Statutory LA and Health & Safety regulations • Knowledge and understanding of manual handling and COSHH. • Staff supervision • Qualifications and experience in work at height and risk assessment. • Playground inspector qualification. • Supporting the development of new systems and procedures in line with best practice • A good knowledge of school systems • Experience of working in a school or similar establishment • Working in an environment subject to health & safety, hygiene, child welfare and protection regulations.
Skills, Personal Qualities and Abilities	<ul style="list-style-type: none"> • Competence in ICT • Trustworthy, and reliable • Self motivated. • Able to work with minimum supervision and problem solve. • Able to remain calm under pressure. • A high standard of communication skills with various stakeholders. • Demonstrate a sensitivity to and have an understanding of being part of a Special School and multi-cultural community • Willingness to undertake courses and learning to develop skills • Organisation skills • Work constructively as part of a team, understanding school roles and responsibilities and own position within these • Manage own time effectively, organise & prioritise workload to ensure objectives are fulfilled 	