

22 June 2009

Dear Playworker

As most of you will be aware, Ofsted insist that all staff working with children and young people, including playschemes, have a valid CRB Enhanced Disclosure certificate. This process is carried out for you before you join us as a playworker.

I therefore enclose a form, with guidance notes, for completion and return to school with the evidence for verification.

Thank you for your co-operation and if you have any queries please do not hesitate to contact me.

Yours sincerely

Mrs Alison Young
School Business Manager

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For those whose Worcestershire County Council, CRB disclosure is within 3 months of issue:

Name:

Address:

I declare that I have had no criminal convictions since the date
.....(enter date) of my last CRB Disclosure
Certificate.

Signed.....

Staff Name (Print)

Date

(Please return to School Business Manager)